

GLADES MIDDLE SCHOOL

BE FLEXIBLE, BE PATIENT, AND BE KIND

PHASE II-
WHAT TO
EXPECT

Reopen
SMART
Return
SAFE



AGENDA

- Communication & Collaboration
- Daily Operations (Signage, Updated Bell Schedule, Revised Rotational Block Schedule)
- Morning Arrival Procedures for Staff and Students
- Staggered Transitions by grade levels
- Classroom Instruction & Expectations
- Restroom Procedures
- Cafeteria (Breakfast/Lunch) Procedures
- Dismissal Procedures
- Before/After School Care (Room 500 I -iPREP Science/Court Side entrance)
- Emergency Procedures
- Staff Contact List



COMMUNICATION & COLLABORATION

- Parents and students, please ensure that you read the “At-Home Daily Student Health Screening” Checklist. Prior to sending your child to school each morning, parents/guardians are being asked to conduct the health screening to determine if it is safe for your child to attend school.
- A Back-to Schoolhouse checklist posted on the school’s website. This checklist details information pertaining to the preparation for a safe return.

Parent/Guardian's At-Home Daily Student Health Screening

We are in the midst of a pandemic, and having your child stay home when they are ill, experiencing signs and symptoms of a communicable disease, and/or when they have come into close contact with a person who has tested positive for COVID-19, is critical to minimizing the spread of illness to others. In fact, it could make the difference between disease control and outbreak.

Prior to sending your child to school each morning, parents/guardians are being asked to conduct the At-Home Daily Student Health Screening to determine if it is safe for your child to attend school.

SECTION 1 – COVID-19 EXPOSURE & SYMPTOMS

<input type="checkbox"/> Has your child tested positive for COVID-19 in the last 14 days?	<input type="checkbox"/> Yes <input type="checkbox"/> No
<input type="checkbox"/> Has your child been in close contact (within 6 feet) with someone who has a confirmed positive or pending COVID-19 diagnosis in the past 14 days?	<input type="checkbox"/> Yes <input type="checkbox"/> No
<input type="checkbox"/> Has your child or anyone in your household been tested for COVID-19 (because they were experiencing symptoms, were in close contact with someone who had tested positive for COVID-19) and are awaiting results?	<input type="checkbox"/> Yes <input type="checkbox"/> No
<input type="checkbox"/> Is your child currently ill with COVID-19?	<input type="checkbox"/> Yes <input type="checkbox"/> No

SECTION 2 – SIGNS OR SYMPTOMS – PAST 48 HOURS

Has your child experienced or is experiencing any of the following signs or symptoms listed below in the past 48 hours?

<input type="checkbox"/> Fever (100.4°F or higher)	<input type="checkbox"/> Yes <input type="checkbox"/> No
<input type="checkbox"/> Cough (New uncontrolled cough that causes difficulty breathing) (For students with chronic allergic/asthmatic cough, a change in their cough different from their baseline.)	<input type="checkbox"/> Yes <input type="checkbox"/> No
<input type="checkbox"/> Shortness of Breath	<input type="checkbox"/> Yes <input type="checkbox"/> No
<input type="checkbox"/> Fatigue	<input type="checkbox"/> Yes <input type="checkbox"/> No
<input type="checkbox"/> Muscle or Body Aches	<input type="checkbox"/> Yes <input type="checkbox"/> No
<input type="checkbox"/> Headache	<input type="checkbox"/> Yes <input type="checkbox"/> No
<input type="checkbox"/> Loss of taste or smell	<input type="checkbox"/> Yes <input type="checkbox"/> No
<input type="checkbox"/> Other: Rash, Red Eyes, Cracked/swollen lips, Red Swollen Tongue, Swelling hands/feet, stomach pain	<input type="checkbox"/> Yes <input type="checkbox"/> No

SECTION 3 – TEMPERATURE CHECK

☐ What is your child's current temperature this morning?

SECTION 4 – NEXT STEPS – IF YOUR CHILD HAS ANY OF THE ABOVE-MENTIONED SYMPTOMS

<input type="checkbox"/> If you answer "yes" to any of the above, or your child's temperature is 100.4°F (37.5°C) or higher, please do not send your child to school.	
<input type="checkbox"/> You should contact your child's health care provider immediately. DON'T WAIT FOR SYMPTOMS TO WORSEN!	
<input type="checkbox"/> Having these symptoms alone does not mean that your child has a contagious disease or has the virus, but ONLY a health care provider can determine that.	
<input type="checkbox"/> Notify the principal at your child's school of their symptoms.	

SECTION 5 – GUIDANCE FOR PARENTS/GUARDIANS

<input type="checkbox"/> Keep your child home if they are ill, and they should remain home for: <input type="checkbox"/> At least three days (72 hours) have passed since symptoms have resolved; <input type="checkbox"/> Free of fever without the use of fever-reducing medications; <input type="checkbox"/> Improvement in respiratory symptoms (e.g., cough, shortness of breath); and/or at least 10 days have passed since symptoms first appeared; <input type="checkbox"/> Continue practice health hygiene, handwashing, face covering, maintaining appropriate distance/space.	
--	--

Back-to-Schoolhouse CHECKLIST

REGISTRATION

Families can still register their children for the 2020-2021 school year. For more information, visit <http://attendanceservices.dadeschools.net/>.

RETURN TO THE SCHOOLHOUSE MODEL

Beginning Monday, October 5th, students whose parents selected the Schoolhouse model, will be returning to school five days a week through a staggered schedule:

- Pre-K, Kindergarten and 1st graders, as well as students with special needs who are on a modified curriculum in separate classrooms, begin on Monday, October 5th
- Grades 2-6 and 9-10 begin on Wednesday, October 7th
- Grades 7-8 and 11-12 begin on Friday, October 9th

Prior to sending their child to school each morning, parents/guardians are being asked to conduct the At-Home Daily Student Health Screening, found at reopening.dadeschools.net, to determine if it is safe for their child to attend school.

NOTIFICATION PROCESS

Parents are receiving a notification card in the mail, to serve as a reminder of which learning model they selected during the July opt-in period. Parents may also review their selection through their child's Student Portal or the Dadeschools Mobile app. Students should be ready to present these notification cards or show the mobile app/Student Portal information to physically enter their schools on their assigned return date.

UNIFORMS AND FACIAL COVERINGS

The uniform policy will be enforced, and facial coverings will be required in the Schoolhouse Model when on school board property, at a school board activity, riding a bus or in other approved transportation. Facial coverings must be made from a minimum of double layer cloth and be snug fitting to cover both the nose and mouth. Facial coverings should not include any type of exhalation valves or vents or masks designed as a costume. If your child needs a facial covering, please contact your child's principal.

HANDWASHING/SANITIZING STATIONS

Frequent handwashing will be encouraged. Hand sanitizing stations will be available in high-traffic areas in schools, including classrooms, and on the school bus. If a student leaves the room during a class period, they will be expected to wash their hands or use hand sanitizer prior to returning to the classroom.

MEALS/WATER

All students will have access to free breakfast and lunch until the end of December. Students who are attending in person will eat their meals in the cafeteria, classroom or another designated area, based on school-specific plans. Student identification badges will now be scanned for meal accountability, eliminating the use of keypads. Students attending MSO will continue to pick up multiple meals on Tuesdays and Thursdays from 4-5:30 p.m. Water fountains have been disabled at all schools. Water bottle filling stations will be available.

Back-to-Schoolhouse CHECKLIST

TRANSPORTATION

Students who are eligible for District transportation services will be provided information as part of the mailed notification. Parents can also check the Dadeschools Mobile app and the Student Portal for bus route information. Strategies such as reducing bus capacity, requiring facial coverings while riding the bus, and reconfiguring bus routes to maintain reliable transportation will be implemented. Hand sanitizing stations will be available on every school bus. School buses will also be sanitized daily and between morning and afternoon routes.

SCHOOL SUPPLIES

Parents should check their child's school website or contact their child's teachers for a supplies list. Students are asked to bring reusable water bottles daily.

DEVICES

Every single student needs a device. If your child does not have one, please contact their school. For the Schoolhouse model, individual teachers will determine when there is a need for students to bring in their devices. Be sure devices are charged every night.

CONTACT INFORMATION

M-DCPS has the ability to communicate accurately and efficiently with parents through voice, text, and email messages. It's important that your child's school has the most current contact information. Parents can update their details by contacting their child's principal. They may also opt in for emergency text messages by texting "Y" to 67587 on their mobile device.

DADESCHOOLS MOBILE APP

The Dadeschools Mobile app is a one-stop shop for parents. Access important information including class schedules, school grades, District news and much more. Download this free app to your iPhone or Android device.

IMMUNIZATIONS AND FLU VACCINE

Parents are urged to check their children's immunization records to see if they are due for any mandated school entry vaccines. All M-DCPS students are required to have the mandatory school age vaccines for the 2020-2021 school year, including those participating exclusively via My School Online (MSO). Additionally, as recommended by the Centers for Disease Control, the best way to prevent the seasonal flu is to get an annual flu vaccine.

HOTLINES

General Support Help Desk: 305-995-3000
Distance Learning: 305-995-HELP (4357)
Adult and Career/Technical Education: 305-558-8000

Mental Health Services for students/parents: 305-995-7100
Project UP-START for students experiencing unstable housing: 305-995-7558

PAGE 2

COMMUNICATION- STAYING INFORMED

- Please make sure to visit the school's website.
gladesmiddle.dadeschools.net
- Watch the “Welcome Reopening Phase” video, informing students in navigating our campus.

Glades Middle School
Home | School Info | Faculty & Staff | Student Services | News | Programs | Contact Us

Parent Resources
Student Resources
Staff Resources

CODE OF STUDENT CONDUCT
NO BULLYING!
BREAKFAST'S ready... ARE YOU?
BREAKFAST AT NO CHARGE EVERY SCHOOL DAY
Free & Reduced Meal Applications [CLICK HERE](#)
HEALTH
FOOD SERVICE INSPECTION
HEALTH INSPECTION

Welcome to Glades Middle School
Our team of administrators, teachers and staff is dedicated to ensuring that every student who walks through our doors is provided with a safe and nurturing learning environment in which they can strive to achieve emotional, social, civic and academic growth.
Please take a moment to browse through our website and know about our wonderful school, staff, and activities, as well as the various programs that we offer.

Uniform Sales via ibiley

SCHOOL CALENDAR
IMPORTANT NEWS
STAY CONNECTED @GLADES MS

"Learning can take you anywhere... Glades Gators adventure awaits!"
[Click for Welcome Orientation Video](#)
Important News
[Welcome to Reopening Phase](#)
[Accessing Microsoft Teams](#)
[Bell Block Schedule \(Phase II & III\)](#)
[A/B Schedule \(Revised 9/30/2020\)](#)
[Helpful Hints- First Day of School](#)
["Week of Welcome" to Help Families Prepare for 2020-2021 School Year](#)
[Free and Reduced Lunch Information](#)
[Week of Welcome ENG / SP](#)
[2020 Back to School Checklist ENG / SP](#)
[No Sales Tax- ENG/SPAN](#)
[Summer Reading](#)

DAILY OPERATIONS SIGNAGE

- Customized Signage and District Signage have been displayed strategically posted throughout the building depicting the proper use of social distancing, face covering, importance of hygiene, one-way hallways-when possible, one-way staircases, and one-way office routes. Posters and Flyers have been placed throughout the school reminding students and staff of simple and effective measures to prevent the spread of COVID-19.
- Depicts proper use of face coverings. All staff and students will receive masks.
- Social distancing reminders





July 2020				
M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

August 2020				
M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

September 2020				
M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

October 2020				
M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

November 2020				
M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

December 2020				
M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

January 2021				
M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

February 2021				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26

March 2021				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

April 2021				
M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

May 2021				
M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

June 2021				
M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

	New Teachers Report
	Teacher Planning Day
	Teacher Planning Day - (No Opt)
	District-wide Professional Development Day
	A Day
	B Day

	Recess Day
	Begin/End of Grading Period
	Legal Holiday
	Available to opt
	Teacher Planning Day available to opt



For information on employee opt days, please refer to back of calendar.

Days in Grading Period	
1-37	
2-49	
3-43	
4-47	





BELL SCHEDULE

BLOCK PERIOD	INSTRUCTIONAL TIME	TIME FRAME
Report to Class (Staggered)	6 th 9:00 a.m. 7 th 9:03 a.m. 8 th 9:05 a.m.	Late Bell at 9:10 a.m.
Period 1 or 2	9:10 a.m. – 11:10 a.m.	120 minutes (115 minutes + 5 min HR)
Passing/Brain Break	11:10 a.m. – 11:20 a.m. 6 th 11:10 a.m. – 11:13 a.m. 7 th 11:13 a.m. – 11:16 a.m. 8 th 11:16 a.m. – 11:20 a.m.	10 minutes
Period 3 or 4	11:20 a.m. – 1:45 p.m.	145 minutes (115 minutes + 30 minutes)
Lunch 	See Lunch Schedule Below	30 minutes for students and teachers
Passing/ Brain Break 	1:45 p.m. – 1:55 p.m. 6 th 1:45 p.m. – 1:48 p.m. 7 th 1:48 p.m. – 1:51 p.m. 8 th 1:51 p.m. – 1:55 p.m.	10 minutes
Period 5 or 6	1:55 p.m. – 3:50 p.m. 6 th 3:45 p.m. 7 th 3:47 p.m. 8 th 3:50 p.m.	115 minutes

**Lunch Schedule. (This is a sample- Subject to Change Times & Rooms during Opening Phase III)*

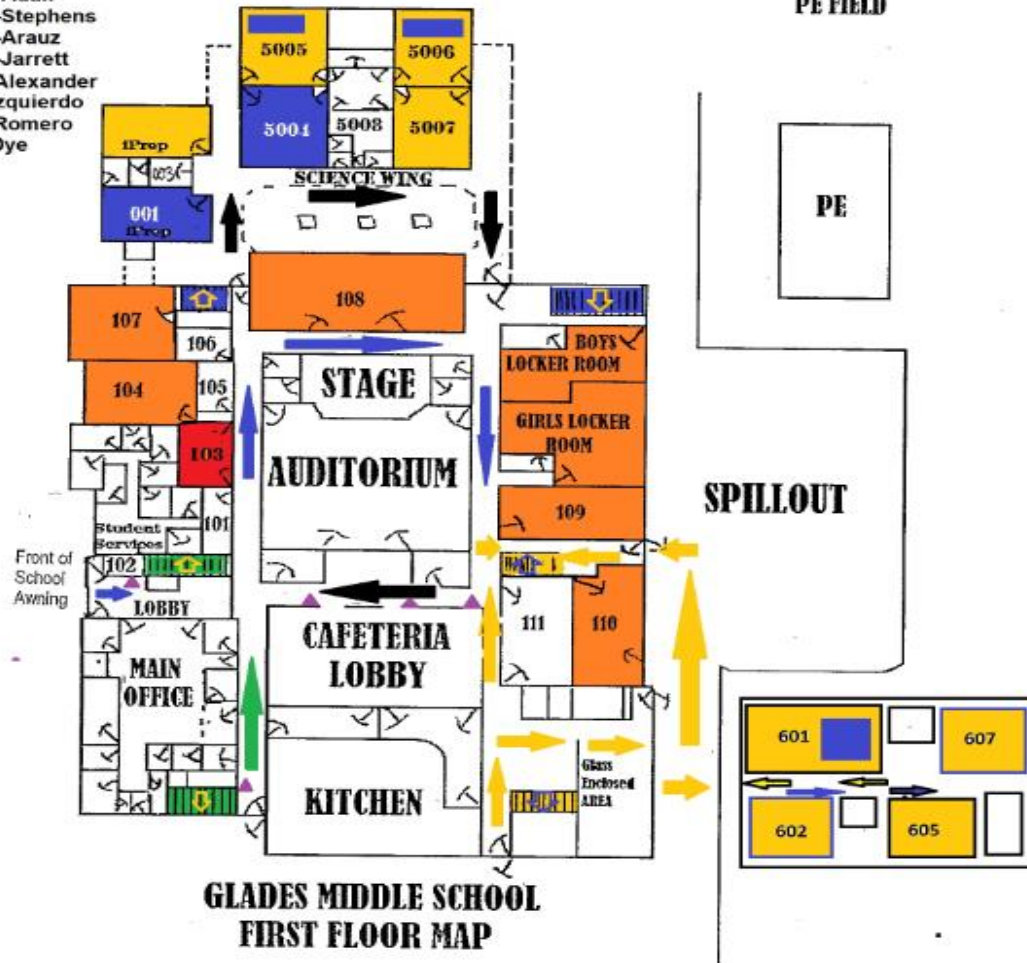
Lunch Wave 	Time <i>Tentative-District created time frame this might change. GMS Teacher drop off and pick up times are impacted</i>	Rooms <i>Tentative-class enrollment and grade levels are key factors in separating waves</i>
1	11:25 a.m. – 11:55 a.m. (Drop off 11:23 a.m. & pick-up 11:55 a.m.)	201-210 *Majority 6 th grade students
2	12:00 p.m. – 12:30 p.m. (Drop-off 11:58 a.m. & pick-up 12:30 p.m.)	211-219, 223, 226, 230, 231, 232 5004, 5006 *Majority 7 th grade students
3	12:40 p.m. – 1:10 p.m. (Drop-off 12:38 p.m. & pick-up 1:10 p.m.)	221, 222, 225, 5001, 5005, 5007 601-607 *Majority 8 th grade students
4	1:15 p.m. – 1:45 p.m. (Drop-off 1:13 p.m. & pick-up 1:45 p.m.)	104, 107, 108, 109, 110, 227 Physical Education Elective Classes

Students will be escorted by their teachers to the cafeteria and will be pick up from there as well.



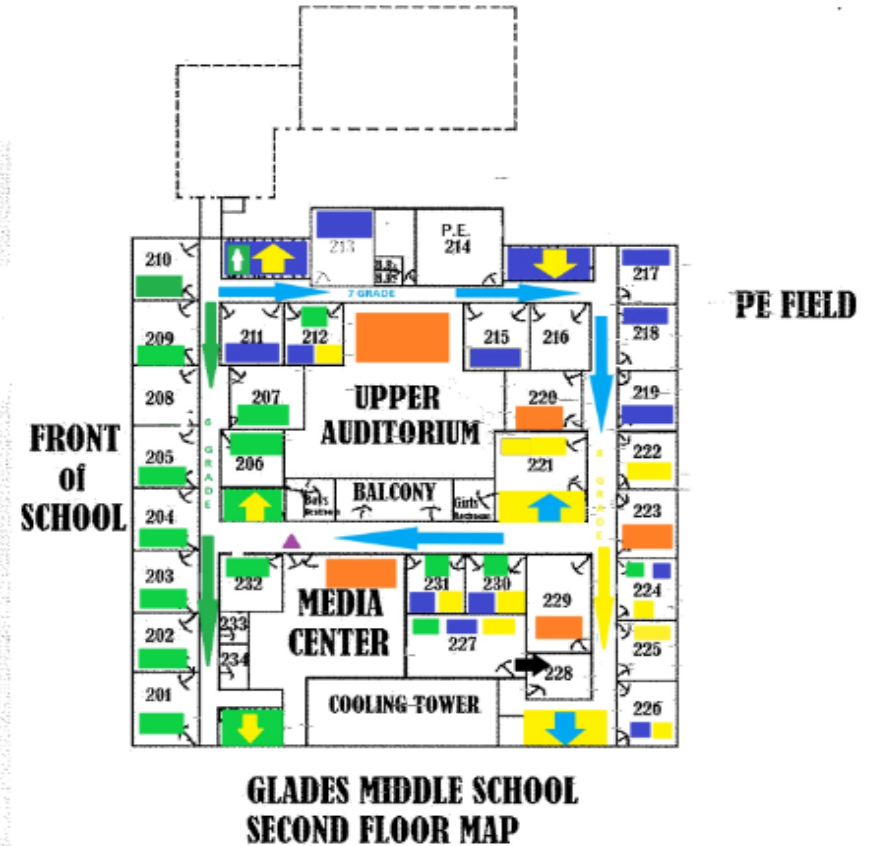
SCHOOL MAP

103- ISOLATION ROOM
104-Cibeira
108-Illa
107, 109 Carrera
110-Suarez
5001-Fueyo
5004-Adair
5005-Stephens
5006-Arauz
5007-Jarrett
601-Alexander
602-Izquierdo
605-Romero
607-Dye



**GLADES MIDDLE SCHOOL
FIRST FLOOR MAP**

201-Pressey
202-Doimeadios
203-Miller
204-Yanes
205- Lopez
206-Ruiz
207-Cruz
208- Open
209-Palma
210- Arguelles
211-Perdomo
212- Ruiz
213-Luna
214-Open
215-Licea
216-Open
217-Facio
218-Falla
219-Caraballo
220-LAB
221-Jenkins
222-Sabljak
223-Nazario
224-LAB
225-Corrales
226-Ciano
227-Griffin
228-Griffin
229-LAB
230-Ahmed
231-Cid
232-Loret



**GLADES MIDDLE SCHOOL
SECOND FLOOR MAP**

STUDENT ARRIVAL TIMES

To minimize exposure to other students during arrival to school, the following drop off protocols will be in place at GMS:

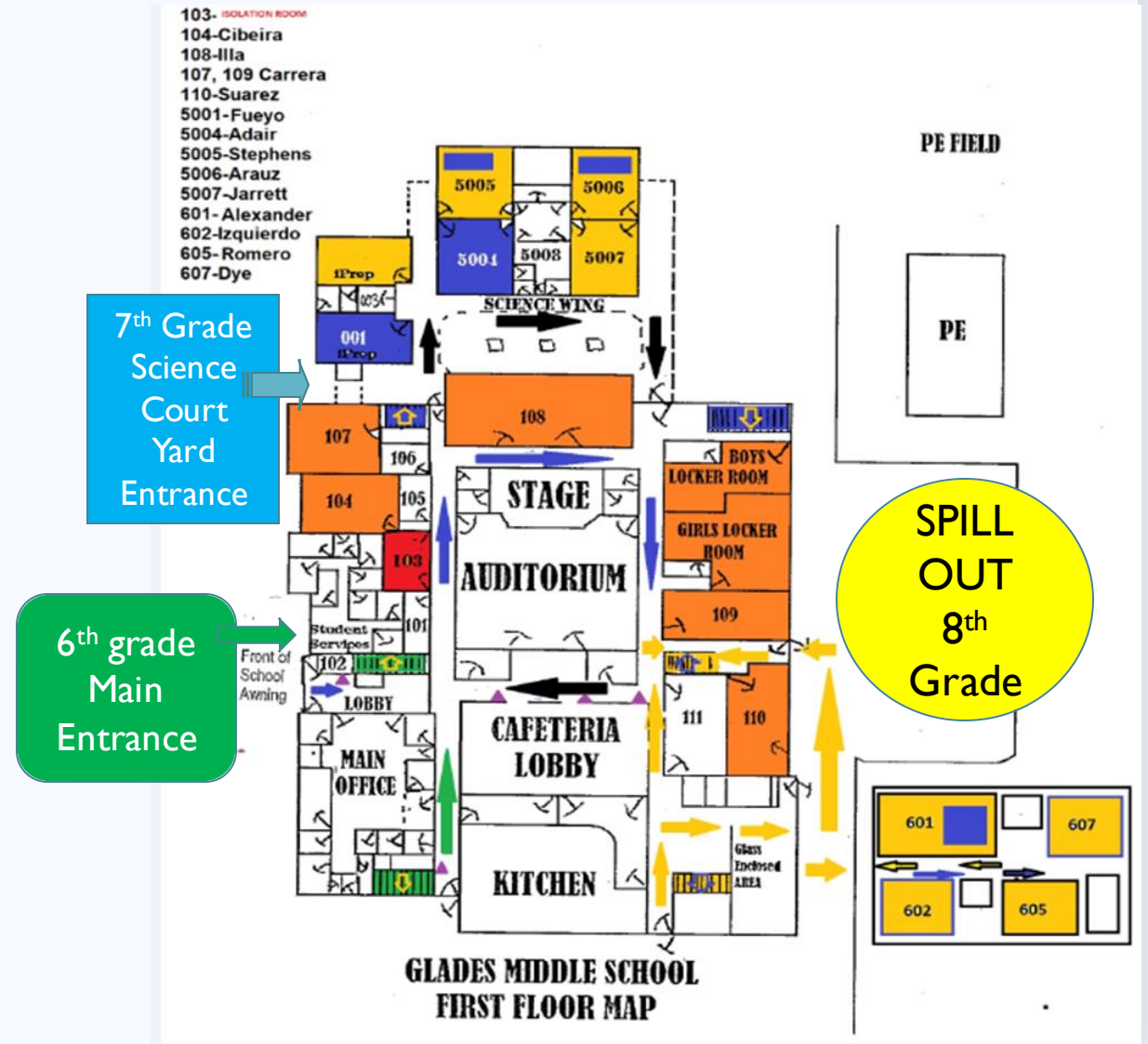
Grade	Time	Holding Area
Grade 6	8:30 am – 9:00 am	Auditorium/South Main Hallway
Grade 7	8:35 am - 9:03 am	Science/Courtyard
Grade 8	8:40 am –9:05 am	Basketball Court/Spill-out

*GMS staff supervision hours are 8:30 am – 4:30 pm. Students are not to arrive at school prior to the official start time, unless part of Before Care.

Select staff members will be assigned to varied arrival hubs/holding areas to supervise social distancing and proper wear of face coverings/masks.

All students will enter using their entry doors to limit contact.

Breakfast will be served Grab n Go.



STUDENT ARRIVALS

- As a result of research and a risk/benefit analysis, M-DCPS will not be checking student temperatures upon arrival. Families are asked to conduct a daily health screening of their child for signs and symptoms of a communicable disease, including COVID-19 prior to sending your child to school. Parents will be required to sign "Addendum to 2020/2021 Parent/Student Handbook-COVID-19 Policies and Procedures for the Schoolhouse Instructional Model" and please ensure you review the Parent/Student Handbook posted in the school's website.
- No one should congregate in large groups. No visitors allowed into the building from 8:30 a.m. until 9:10 a.m. (Arrival Time) unless with a scheduled appointment or for emergency purposes. All parent conference will be held via a zoom meeting, Mr. Ibarra, Counselor will set-up and forward the information. All adults will remain outside the building unless requesting to speak to office personnel (2 at a time) and will check-in with security monitor at the front desk.
- School arrival time from 8:30 a.m. until 9:00 a.m., first bell at 9:00 a.m., late bell at 9:10 a.m. and instruction begins at 9:10 a.m. Designated entrances by grade levels was explained on previous slide.
- If a student presents any of the signs and symptoms while in school, teachers will immediately contact the office and school nurse/paramedic will be sent to the classroom to assess situation. Depending on illness student will be placed in Clinic (located in Attendance Office Side) or the Isolation Room (located in Room 103). Administration will contact parent/guardian to immediately pick-up student from school and seek medical attention from their health provider.
- For everyone's health and safety, all social staff gatherings/activities have been suspended until further notice.
- All communications will be paperless, via email, ZOOM, and TEAMS meetings, chat posting, and documents will be uploaded to TEAMS files or/and posted on the school's website: gladesmiddle.dadeschools.net



CLASSROOMS

Classrooms have been organized in such a way to maximize social distancing following CDC/WHO guidelines. Student desks are in rows and all facing the same direction. Students will not be facing each other or sharing equipment in class. In the case where equipment must be shared, students will be provided with antibacterial products to wipe off the equipment prior to and after use.

Every teacher will receive a kit with necessary hygiene items, every classroom has access to products. Each classroom will have a disinfecting station for student use. For example, as students walk into class encourage to sanitize their hands.

Non-essential items have been removed from the classroom to allow for more social distancing.

Teachers will maintain a seating chart for each class period. The seating chart will assist the school-site administrators with contact tracing in the event that a student, faculty, or staff present COVID-19 like signs and symptoms.

Students must remain seated at all times, to minimize movement in class.



CLASSROOM – LEARNING ENVIRONMENT @TEACHER'S DISCRETION



BYOD WITH HEADSETS



INTERACTIVE DIGITAL LESSON
“TEAMS”



TAKING NOTES INDEPENDENTLY & CONSUMABLE
WORKBOOKS

STUDENTS WILL STILL NEED TO UPLOAD ASSIGNMENTS
TO CONTINUE THE ONLINE LEARNING, INCASE WE
RETURN TO AN ONLINE MODEL @HOME



CLASSROOM – LEARNING ENVIRONMENT

- ✓ Collaboration is an intricate part of learning, in the wake of COVID-19 to foster a culture of **virtual** grouping collaborations, teachers may use breakout rooms while sitting in single file rows which comply with social distancing guidelines.
- ✓ Personal consumable worktexts or digital assignments will be used. Delivery of instruction will be done online, projecting on promethean board for physical and online students to participate in lesson. Teachers should encourage students to bring a device.
- ✓ Worktexts will be carried back and forth each day to minimize cross contamination during storing and/or distribution
- ✓ Teachers will often remind students that part of their civic responsibilities is to promote the general welfare.
- ✓ Display digital copies of course content that would have traditionally been distributed using class sets. Clean and disinfect any shared equipment after each use.
- ✓ Teachers are encouraged to allow students to assist in the role of teacher to vary the delivery mode of instruction as much as possible.
- ✓ Teachers will maximize learning opportunities in which students are sharing their thoughts and ideas about course content with one another, however instead of having them “Think, Pair, Share” in close physical proximity, have them individually “Think, Post, Reflect” using digital applications such as Padlet thus facilitating a digital collaboration space.
- ✓ Teachers will use digital means (e.g. Teams) to conduct collaborative activities such as small group work to conduct a history lab, prepare for a debate, or engage in a project-based learning opportunity.
- ✓ All classroom will display visual depictions and messaging of important social distance learning rules to serve as reminders to students.
- ✓ Teachers may also assign students roles to assist the teacher to monitor and ensure adherence to these important protocols.
- ✓ These are teaching and learning guidelines to follow; however, it may vary depending on teacher and course.



ABSENTEEISM

Teachers will take attendance at the beginning of every period, every student counts.

In an effort to adhere to CDC guidelines, students may email their excused absent note at 621attendance@dadeschools.net. After three or more absences, a student will need to provide a doctor's note in order to return to school. Student's, who have three or more consecutive absences, will be contacted by an administrator. Students/Parents have 5 days to request an admit to excuse their absence/tardy.

In an effort to keep everyone safe, reporting communicable diseases, including COVID-19 in a timely manner can make the difference between disease control and an outbreak.

Attendance Correction Procedures:

Attendance Issues, please email Cecilia and CC: Mr. Siles

Attendance Manager: Cecilia Gonzalez



STUDENT DISCIPLINE



- Code of Student Conduct-link is posted on the school's website. Parents and students, are encouraged to read and adhere to expectations.
- Progressive discipline meanwhile utilizing Code of Student Conduct will be followed by administrators.
- The administrator responsible to inquire and review teacher's referral is Mr. Siles, Assistant Principal
- In an event that the infraction is magnified. Administration, will inquire about the incident and will forward to school board police if Code of Student Conduct stipulates this action step.
- MDCPS School Police will investigate and provide action taken to administration and will inform parent depending on case.
- Due to COVID-19 we are limited in student timeout area in the Main Office, administration will attempt to resolve issue as quickly as possible.
- Students must wear mask, uniforms, closed shoes and ID (waiting on picture day), school uniform policy must be followed.
- Teachers, will ensure to follow proper protocol provided by school district, when utilizing and admitting a student into their live lesson. If a student shares their information with another student to hack system, it will be investigated by school police.



RESTROOMS

The student restrooms will be locked during the transition time to ensure students are not congregating inside. Once all students are in their respective class, teachers may begin to let students use the restroom on a one-to-one basis or when an emergency arises.

Scheduled restroom breaks during each instructional block will also be implemented to facilitate student use, adherence to CDC guidelines, and assist with cleaning routines.

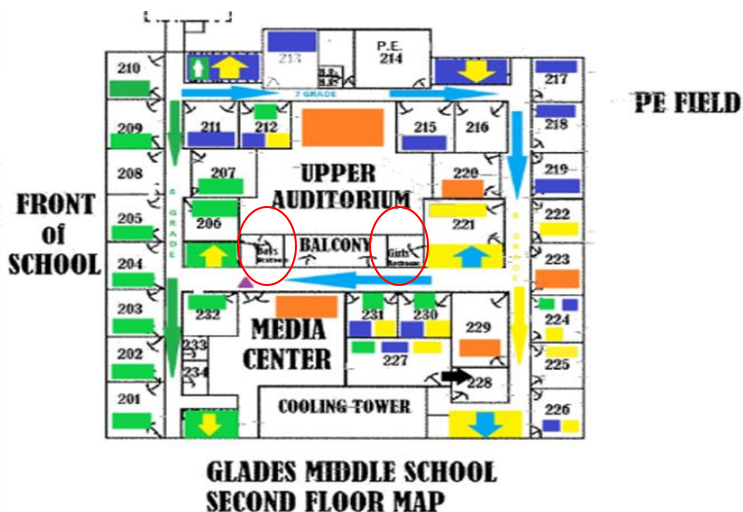
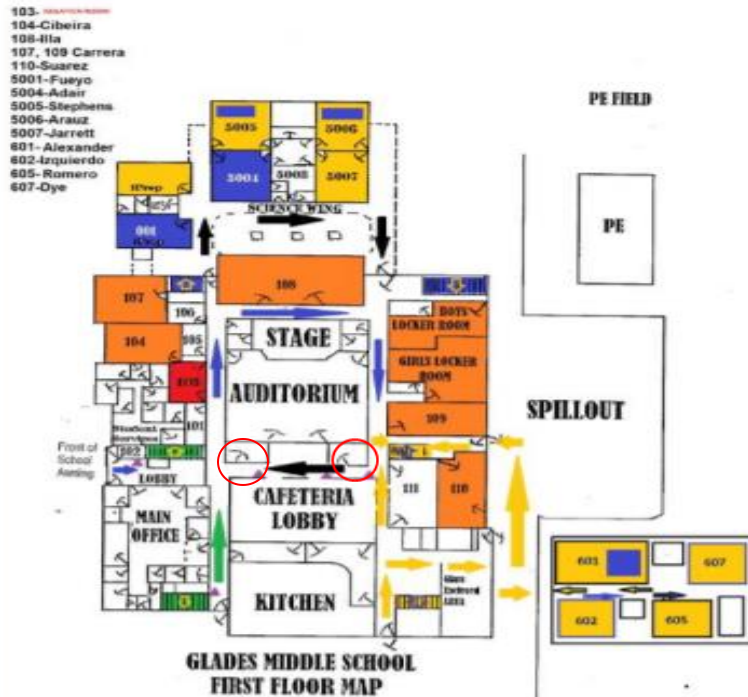
Second floor student restroom periods:

10:00 am – 11:00 am & 2:30 pm – 3:30 pm (Tentative)

First floor student restrooms will always be open.

Students must follow social distancing and wash their hands to prevent a spread of any illness.

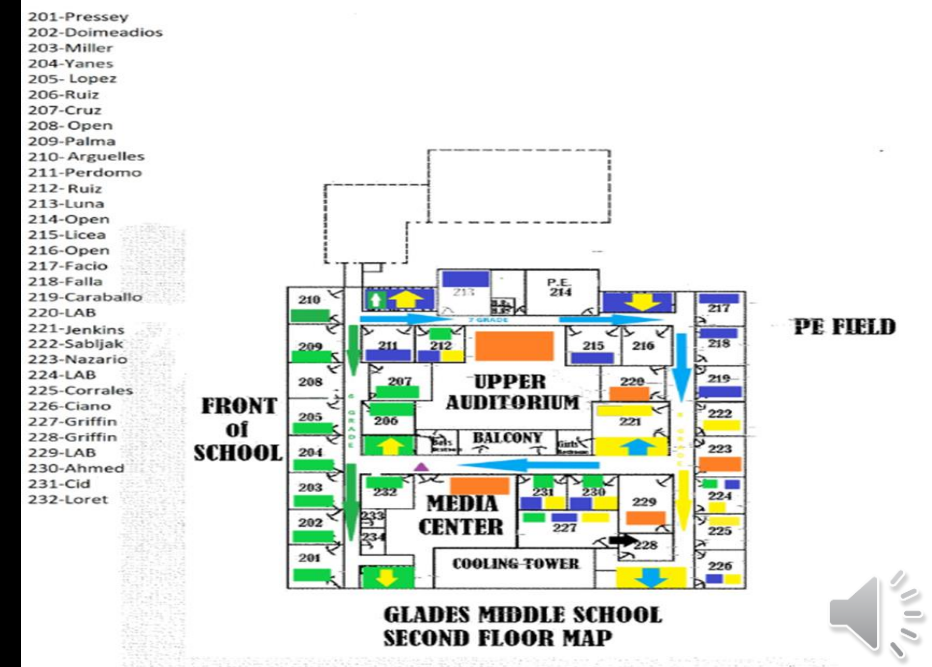
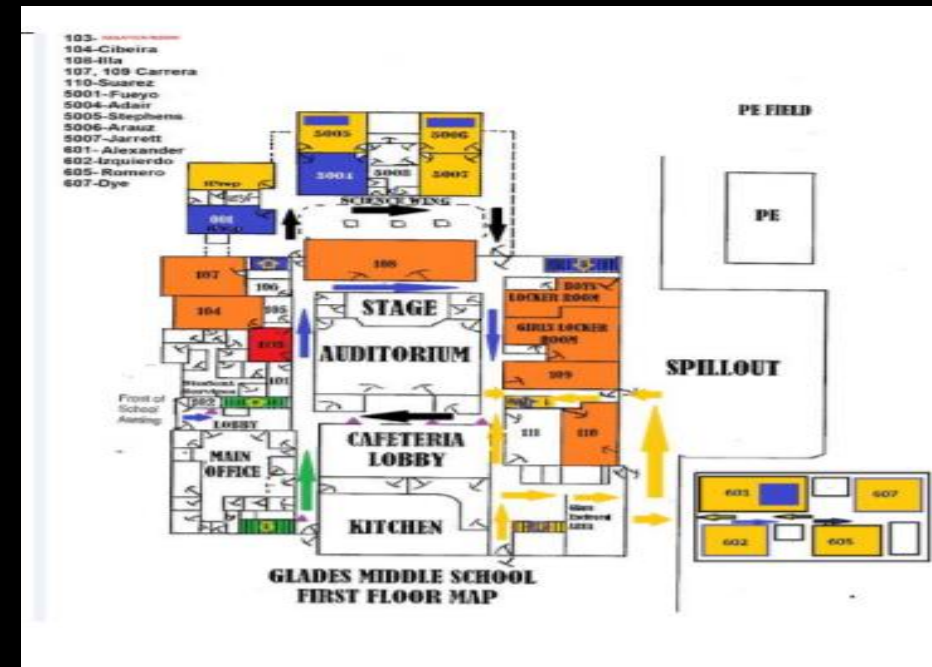
If the student has a medical condition, and constantly needs to use the restroom. Please email their teachers, and cc administration.

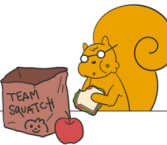


TRANSITIONS

Expectations when transitioning/moving around the campus are:

1. Students **MUST** always wear a face covering/mask.
2. Students will sanitize their hands before leaving the classroom and upon entry.
3. One-way hallways & staircases will be honored, signage are posted.
4. Building sections are by grade level, to maintain a cohort group as much possible. 6th grade → 7th grade → 8th grade →
5. Students will not be permitted to gather; students are to walk with purpose directly to their assigned destination.
6. Staff members will monitor transitions by standing at their classroom door.
7. Bathrooms will be closed during transitions, to minimize gatherings.
8. Students will have 3-minutes to transition & a 6-minute brain break before instruction begins.
9. Teachers will allow students to use restroom during instruction. If your child has a medical condition/504/IEP and needs to use the restroom more often. Please email Ms.Valdes, Principal at PR6211@dadeschools.net and the information will be shared with teachers and office staff.





LUNCH

Lunch Wave 	Time <i>Tentative-District created time frame this might change. GMS Teacher drop off and pick up times are impacted</i>	Rooms <i>Tentative-class enrollment and grade levels are key factors in separating waves</i>
1	11:25 a.m. – 11:55 p.m. (Drop off 11:23 a.m. & pick-up 11:55 a.m.)	201-210 *Majority 6 th grade students
2	12:00 p.m. – 12:30 p.m. (Drop-off 11:58 a.m. & pick-up 12:30 p.m.)	211-219, 223, 226, 230, 231, 232 5004, 5006 *Majority 7 th grade students
3	12:40 p.m. – 1:10 p.m. (Drop-off 12:38 p.m. & pick-up 1:10 p.m.)	221, 222, 225, 5001, 5005, 5007 601-607 *Majority 8 th grade students
4	1:15 p.m. – 1:45 p.m. (Drop-off 1:13 p.m. & pick-up 1:45 p.m.)	104, 107, 108, 109, 110, 227 Physical Education Elective Classes

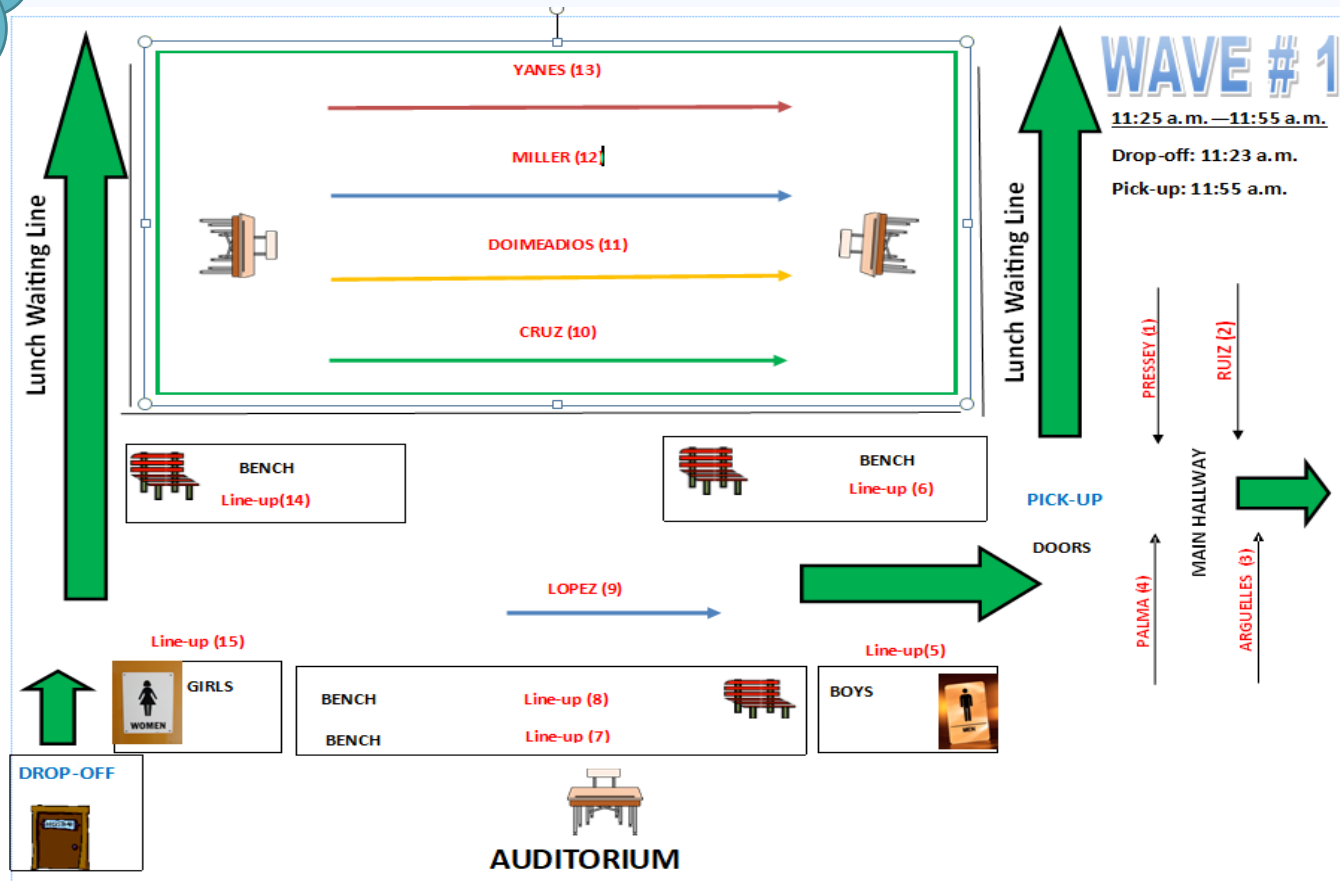


- Students will be escorted to the Cafeteria by their assigned 3rd or 4th period teacher in a single file line while maintaining social distancing & wearing a face mask.
- Depending on room # that will be the assigned lunch wave.
- Students will have an **assigned seat** in the Cafeteria. Students will sit, remove mask, eat and then once finished put mask back on. Custodial staff will walk with garbage bins.
- At the conclusion of lunch, teachers will pick up students from the Cafeteria and escort them back to class in an orderly fashion.
- Students will be allowed to use the restroom during lunch.
- Custodial staff will clean and sanitize all tables/areas between each lunch period.
- Cafeteria traffic patterns must be honored at all times.



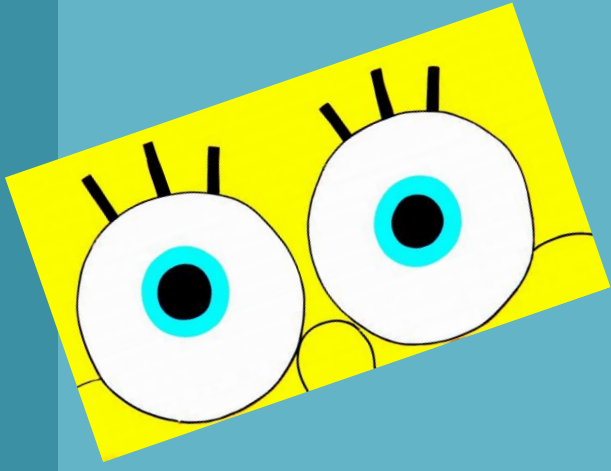
SEATING FORMAT

Remind students to sanitize hands



Stickers on the wall will be used for line-up distancing





DISMISSAL

- ☐ Student dismissal will be staggered by grade levels.
6th grade will be dismissed at 3:45pm
7th grade will be dismissed at 3:47pm
8th grade will be dismissed at 3:50pm
- ☐ Public School buses will be parked in the front part of the school. Prior to exiting the building, students must read the listing of route # and where the bus is located by line up #
- ☐ Parent pickup procedures- parents will surround the school's perimeter depending on the grade level.
6th & 7th grade parent pick up is at the front of the school (SW 64th Street)
8th grade pick up is at the back of the school (SW 62nd Street)
- ☐ Private buses are parked behind the school. Please make sure to contact the company.
- ☐ Students who walk home or ride the bus, must leave campus immediately.
- ☐ Before & After School Care, students are located in room 500 I. Please contact Alina Revilla to discuss procedures. No visitors will be allowed inside building.
- ☐ Employees will supervise their immediate surroundings during dismissal ensuring social distancing and to expedite the exiting of students.
- ☐ Safety Facilitators Team consist of security, counselors, teachers and administrators will provide student supervision until 4:30pm.
- ☐ During rainy days, all students who ride bus transportation will be dismissed at 3:40pm. Then 6th grade at 3:45pm, 7th grade at 3:47pm, and 8th grade at 3:50pm. Student will remain indoors at their assigned grade level areas during dangerous weather conditions.



COMMON AREAS

- **Elevators:** 2 people maximum to maintain social distancing.
- **Restrooms:** Only 2 people can access the restroom at any one time. Floor signage is posted for students to wait while maintaining social distancing. Restroom breaks will be staggered and assigned during block periods.
- **Cafeteria:** Upon entry, students will be expected to sit in a staggered fashion, 6 feet apart. Grab & Go meals will be provided for breakfast. Lunch will be served in an organized format.
- **Main Office:** ALL stakeholders must pre-schedule visits with office staff/counselors unless it's an emergency.
- **Excused Early-**Parents will only be allowed two at a time to enter building, before 3:20pm.
- **No water fountains.**-Water Bottle filling stations only.
- **Students will no longer be allowed to gather in the main entry hallway.** Lounge chairs have been removed until further notice.



EMERGENCY PROCEDURES

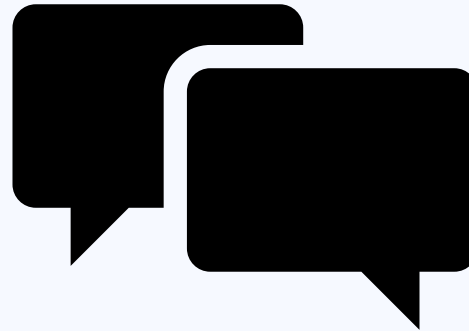
- SCHOOL'S PERIMETER IS CLOSED, INCLUDING MAIN ENTRANCE OF BUILDING WILL REMAIN UNDER SURVEILLANCE SUPERVISION AT ALL TIMES. NO VISITORS WILL BE ALLOWED UNLESS AN APPOINTMENT HAS BEEN SCHEDULED.
- THE SCHOOL WILL CONDUCT MONTHLY FIRE DRILLS. FIRE DRILL WILL BE DONE BY AREA OF BUILDING AND ODD/EVEN ROOM NUMBERS TO MAINTAIN SOCIAL DISTANCING
- LOCKDOWN DRILLS/HARD CORNERS AND TORNADO DRILLS WILL BE DEMONSTRATED BY THE SCHOOL'S CRITICAL INCIDENT RESPONSE TEAM MEMBERS THROUGH ELECTIVE COURSES. ONLY IN CASE OF REAL EMERGENCIES WILL REGULAR PROCEDURES BE FOLLOWED
- REOPENING FIRE/EVACUATION/ACTIVE ASSAILANT RESPONSE DRILL PROCEDURES- USE A SAMPLE OF STUDENTS TO REPORT TO "HARD CORNERS" FOR SOCIAL DISTANCING PRACTICE; HOWEVER, WHEN A REAL INCIDENT IS OCCURRING THE WORD "DRILL" IS REMOVED FROM THE ANNOUNCEMENT.





Gator Heart

+



Communication

=



Sense of Belonging





Glades Middle School

9451 SW 64th Street

Miami, Florida

305-271-3342

gladesmiddle.dadeschools.net

Ms. Valdes-Garcia, Principal

PR6211@dadeschools.net

Mr. Siles, Assistant Principal

esiles@dadeschools.net

Cecilia Gonzalez, Administrative Secretary/Attendance/Transportation/Clinic

261354@dadeschools.net

Alina Revilla, Before/After Care Manager/School Treasurer

arevilla@dadeschools.net

Colleen Linares, ESE Department Chair (504 Accommodations, IEP, Gifted)

clinares@dadeschools.net

Gabriel Ibarra, Counselor/Parent & Teacher Conference Request

Gibarra@dadeschools.net

Tessie Izquierdo-Nunez, Activities/Athletics Coordinator

tessiein@dadeschools.net

Zulima Clausell, Cafeteria Manager



Olga Castro, Registrar/Immunizations

olcastro@dadeschools.net

Kathryn Ciano, ELL Department Chair

kpciano@dadeschools.net

Lola Garcia, Trust Counselor/Testing Chairperson

lolagarcia@dadeschools.net

Gizella Alexander, DREAMS/CAMBRIDGE Lead Teacher/iREADY

galexander@dadeschools.net

